



QUALICUM & DISTRICT CURLING CLUB
BOARD OF DIRECTORS MEETING
Minutes of January 13, 2019

Present:

Rob Diack	Peggy Burfield	Hugh McKay	Dave Rogers
Robert Jensen	Darryl Aikman	Verne McShane	Mike West
Evelyn Nordin	Fred Coppock		Steve White

Guest: Bev Shaw, QDCC Club Manager

Absent: Sandy Horsland

1. **CALLED TO ORDER:** Chair Rob called the meeting to order at 4:00 p.m.
2. **APPROVAL OF AGENDA:** addition - Club Championship, Board Members leaving, Year End Windup and Curl BC Symposium.

Motion: Moved/seconded by Mike/Darryl that the agenda be approved as amended. **Carried**

3. **MINUTES OF PREVIOUS BOARD MEETING:**

- December 2, 2018 No errors or omissions.

Motion: Moved/seconded by Hugh/Dave that the minutes be approved as circulated. **Carried**

4. **CHAIR'S REPORT:** (Rob Diack)

- Reminder to all Board Members to talk to the membership about volunteering for the Board as several Board Members are coming to the end of their term.

ACTION ITEM: Peggy to look for a member who would lead the Nominations at the SAGM and keep a record of all members who are interested in being on the board.

- Ongoing discussions with Parksville Curling Club about future working relationship and opportunities to work together on projects and events.

5. **CORRESPONDENCE:** no correspondence

6. **FINANCE REPORT:** (Evelyn Nordin) Reports circulated.

Motion: Moved/seconded by Mike/Fred that the financial statements be approved as circulated. **Carried**

- Finance committee will be meeting on January 22nd. Verne McShane to attend to assist with discussion on inventory and the capital expenses required for this summer.

- Stu continues to work on information on the Restricted Reserve Fund, a letter for grant applications and the potential of expanding the Reserve Fund to ensure the club has enough money when equipment is replaced.

7. DIRECTORS REPORTS:

BAR: (Dave Rogers) *report circulated*

- Still require No Smoking signs outside the Lounge
- Popcorn Machine needs to be cleaned and it is not making any money. Suggest we go back to microwave popcorn and try to sell the Popcorn Machine.
- Ice Machine is not working properly and is in the process of getting fixed.

BONSPIELS (Mike West) *report circulated*

- Christmas Fun Spiel had 40 people attend
- Peggy Aikman organizing the Ladies Bonspiel
- Darryl Sneedon organizing the Mixed Bonspiel
- Still looking for someone to organize the Men's Bonspiel. Need to ensure the Community Hall is booked and that the extended Liquor License is updated with the new date of the Bonspiel

ACTION ITEM: Evelyn to contact the Town of Qualicum and the Liquor Control Board and request a change date for the Men's Bonspiel and ensure the Community Hall is Booked for the Saturday night dinner

FACILITIES (Verne McShane) *report circulated*

- Inventory is completed
- Heater is not fixed yet due to the windstorm and contractors not available
- Back stairs have had asphalt replaced making them safer

ACTION ITEM: Verne to write a letter to the Town of Qualicum requesting the replacement of the second set of doors.

ACTION ITEM: Verne to request the Town of Qualicum replace the light above the outside sign.

LEAGUES: (Steve White) *report circulated*

- Continue working on registration and payments
- Concern about not being able to access members and spares contact information on the website.
- Cancelled the Wednesday evening league due to lack of interested. Moved members to Friday Night where there are now 18 curlers in that league.
- Discussion on moving the Monday Mixed league to 4:00 p.m. from 4:30 to allow for more time for ice maintenance between leagues.

- Next League Rep meeting in February. Determine which reps will be returning next year.

ACTION ITEM: Steve to prepare and present the draft 2019/20 season calendar at next meeting.

ACTION ITEM: Bev to add practice ice time on Wednesday night (2 sheets available).

MARKETING, PUBLICITY, COMMUNICATIONS (Robert Jensen) *report circulated*

- Strategic Plan has been completed for presentation to the membership

ACTION ITEM: Robert to post and print office copies of the Strategic Plan for the membership.

- Discussion on the appropriateness of Religious or Political advertising in the club.

Motion: Moved/seconded by Mike/Dave that the club will not advertise (signage or posters) that promote religion or politics. **Carried**

PROGRAMS (Robert Jensen) *report circulated*

- High School Program going well and will continue
- High School League proposed but did not get enough interest. Will introduce earlier next session.

ACTION ITEM: Peggy to get the information from Mike and Robert on the High School Program for the application for Beachfest.

MEMBERSHIP: (Fred Coppock) *report circulated*

- Curling rental with outside students on February 1st an 13th. Will have Hot Chocolate and Cookies for the groups after their curling time.

SOCIAL AND SPECIAL EVENTS (Hugh McKay) *report circulated*

- Poker nights are doing well.
- Option to have another evening social like the Margarita Night.

8. **ACTION LIST** – December 2, 2018 action list reviewed, tasks: closed, amended, or revised as required.

9. **OTHER BUSINESS:**

CLUB MANAGER'S REPORT: (Bev Shaw) *report circulated*

- Webmaster is concerned about members privacy and has set up a members only area on the club website where all personal information will be stored. Waiting to launch this.

ACTION ITEM: Robert and Bev to work on an announcement informing the membership the website is being updated to include a members only section. A password will be created for all members to access.

- Any pictures or information to be sent to Bev for the website

CURL BC: (Mike West) *report circulated*

- Club Championship is the Rogers Team and will go to Powell River for the Club Challenge. The club will sponsor this team with funding. The Jensen Team will go to Nanaimo Club Challenge.

Motion: Moved/seconded by Robert/Steve that the club will provide the Rogers Team with \$200.00 to go to the Club Challenge in Powell River (\$50.00 per club member).
Carried

- Senior Playdowns January coming up this weekend. There are 7 Men’s Teams and 3 Women’s Teams. Boston Pizza will provide Pizza on Friday night for the players.
- AGM date to be the original date of Tuesday April 9th at 7:00 p.m.

10. POLICY AND PROCEDURES MANUAL UPDATE:

- Bonspiel Section to be completed
- Membership Types need to be clarified

11. NEW BUSINESS:

- Banner Ceremony for Senior Ladies Champions last year. Suggest at the Ladies Bonspiel.
- Curl BC Symposium: club has budgeted for two people to go.

ACTION ITEM: Bev to get more information on the Curl BC event for this year and costs.

- Year End Windup: Wine and Appetizers on March 22nd from 6:00 p.m. to 8:00 p.m. Championship Trophies and Club Awards will be presented that night.

12. NEXT MEETING DATE: February 17th at 4:00 p.m.

13. ADJOURNMENT:

Meeting was adjourned at 5:50 p.m. by Darryl/Hugh

Original Signed By:
 Rob Diack, Chair

Original Signed By:
 Peggy Burfield, Secretary