



1. CALLED TO ORDER:

- a. Chair Rob Diack called the 2019 Semi-Annual General Meeting (SAGM) to order at 7:03 pm and welcomed everyone to the SAGM meeting.

2. NOTICE OF MEETING AND PROOF OF DISTRIBUTION:

- a. Robert Jensen confirmed that, in mid-February 2019, the notice of the Semi-Annual General Meeting of April 9th and the proof of distribution was achieved by sending emails to all members, announcing at each league, launching the announcement on the website and providing hard copies at the Curling Club.

3. REPORT OF QUORUM:

- a. It was confirmed that twenty (20) eligible voting members would be required for this meeting. Furthermore, it was confirmed that 30 QDCC members signed in at the time that the meeting was called to order. As a result, a quorum was met.

4. APPROVAL OF AGENDA:

- a. Copies of the Agenda for QDCC Semi-Annual General Meeting (SAGM) were made available.

MOTION: Moved/seconded by Peggy Aikman/Marc Miltenberger that the agenda for the Annual General Meeting, be approved as amended. **CARRIED**

5. MINUTES OF QDCC ANNUAL GENERAL MEETING

- a. Copies of the QDCC Annual General Meeting (AGM) of September 5, 2018 were made available.
- b. There were three amendments to the minutes (correction of spelling of two names and correction of date of the last SAGM in April).

MOTION: Moved/seconded by Lena West/Marc Miltenberger, that the minutes of the QDCC AGM of September 5, 2019 be approved as amended. **CARRIED**

6. REPORT FROM THE CHAIR (Rob Diack)

- Rob expressed a BIG Thank You to the 2018/19 Board members, staff, contractors and the many volunteers for another great season.
- Pickleball Season will start soon for club members and guests. Peggy Aikman will be organizing again this year. We may extend an invitation outside of the club if there is room. There will be 3 courts running Tuesday, Thursday and Saturday mornings until the end of June.

- Poker Nights will continue throughout the summer on the 3rd Saturday of every month except May.
- Friday Night Golf: there are 4 – 5 tee times from 2:00 – 3:00 for curling club members and guests to join. Call Neil at the Pro Shop to add your name.

7. FINANCIAL REPORT (Evelyn Nordin) *Reports circulated.*

- a. Hard copies of three (3) financial documents to March 30, 2019 were provided and circulated:
 - QDCC Statement of Operation as of March 30, 2019
 - QDCC Balance Sheet as of March 30, 2019
 - QDCC Restricted Funds Schedule
- b. With respect to the overall financial position, Evelyn reported the following:
 - Cash and assets are approximately same as last year.
 - Current Liabilities and Long Term Debt are lower by approximately \$15,400 due to lower debt obligation to the Tow of \$10,000 and lower deferred revenue from league deposits made last year.
 - Member’s equity is higher by approximately \$16,600 related largely to lower debt obligations (\$5,000 paid & \$10,000 forgiven) and slightly higher earnings.
 - Income approximately \$1,000 higher than prior year.
 - Revenue approximately \$5,300 higher due to more curlers, higher advertising revenue and higher pro shop and bar sales.
 - Expenses approximately \$4,300 higher due to higher bar expenses and higher repair and supply expenses from the renovations done in the summer. Also, Parksville hosted the Masters Bonspiel.

<p>MOTION: Moved/seconded by Ida Kespe/Eric O’Reilly, that the financial reports as of March 30, 2019 be approved as circulated. CARRIED</p>
--

8. SELECTION AND APPROVAL OF FINANCIAL REVIEWER (Evelyn Nordin)

- a. Evelyn indicated that McIntosh, Norton and Williams (Chartered Professional Accountants [CPA] of Qualicum Beach) were interested in continuing work with QDCC.

<p>MOTION: Moved/seconded by Eileen Leachman/Laurie Jensen that McIntosh, Norton and Williams, Certified General Accountants be approved to review the 2018-2019 financials of the Qualicum and District Curling Club. CARRIED</p>
--

9. RESTRICTED FUNDS SCHEDULE (Peggy Burfield)

- Previously only the balance of the Restrict Reserve Fund was included in the financials
- Based on BC Community Gaming Grant applications that is not sufficient and they do not accept these finds as restricted for future use and include that balance as operating cash therefore QDCC will not be eligible for gaming grants in the future.

- The QDCC Finance Committee has prepared the Restrict Reserve Fund Schedule which identifies long term capital needs and short term capital needs.
- The Board is requesting that the club spend some of the Restrict Reserve Fund for further improvements.
- In return the Board will apply for BC Community Gaming Grants to fund the shortfall that is noted in the Restricted Funds Schedule.

MOTION: Moved/seconded by Peggy Burfield/Lena West that the Restricted Funds Schedule be approved as presented. **CARRIED**

10. CLUB MANAGER (Rob Diack for Bev Shaw)

- b. Curling I/O: hopefully everyone will be able to register and pay with this system next season. Bev has registered all club members into the system.
- c. Credit Card Square: worked very well.
- d. Advertising: Bev is sending out invoices and recording all payments.

11. REPORTS FROM THE DIRECTORS (Highlights)

- a. Bar – Dave Rogers
 - New refrigerator and draft beer dispenser working very well.
 - An extension of the Bar hours has been completed and approved by BCLCB.
 - New fun evenings and other events in the lounge have worked well.
- b. Facilities – Darryl Aikman
 - Upgrades in the Ice area and lounge were well received
 - Upgrades for this summer will include new hot water tanks, LED lights, alarm system and washroom renovations.
- c. Leagues – Steve White
 - New leagues for this season were a success – Monday Mixed, Friday Open and Saturday Skills.
 - Worked with Bev on registration with the new Curling I/O system.
 - Communications with League Reps through meetings during the season kept communications going.
 - League Winners were presented at end of each league and Championship Winners at Windup.
 - Interest in expanding Thursday night Mixed League to play alternately with Friday night. Will invite new teams to join and change time to 6:30 start.
 - Tuesday Men’s will change time to 6:30 and 8:30
 - Each league will be encouraged to expand to more than 8 teams.
 - Calendar for 2019/20 season drafted.
 - PCMCA Region 4 Playdowns will be held over 2 weekends at of January and early February.

d. Marketing – Robert Jensen

- Over 70 companies provide sponsorship in the club
- The 2019/20 campaign included 45 new companies which has resulted in 5 new advertising opportunities.
- The Banner above the Ice has worked well to showcase the sponsors of each event.
- Bev has organized the lists of all the sponsors to help keep track. She has sent out the invoices.

e. Communications – Robert Jensen

- Focused on getting the message out to everyone by using email, posters, flyers and league rep announcements.
- **Strategic Plan** has been developed to guide the club over the next 3-5 years. This plan highlights the key initiatives and strategies including an operations plan on what improvements are required in the club. A copy is available for every club member review and input. The plan will be updated every 6 months.

f. Publicity – Robert Jensen

- Robert did 2 Radio interviews at the local radio station 88.5 the Beach.
- The news paper has been proactive in getting stories from the club.
- The Icon (sign) on the side of the building has been positive.

g. Programs – Robert Jensen

- Novice Clinic – looking at holding it earlier this year to encourage new members to join leagues.
- High School Program – as part of KSS PE curriculum QDCC hosted over 100 students who curled in 16 sessions. Any student who did not curl had to watch as part of their PE class. Anticipate this program to continue next year.
- Skill Program – 16 curlers attended 8 sessions throughout the year to help improve their skills.

h. Membership – Fred Coppock

- The Open House in September was very successful
- All former members of the club were sent a Thinking of You card inviting them back to the club.
- The club hosted two International Student curling days for them to come and try out curling. Club members helped the students out and provided the basics of curling.

i. Social and Special Events – Hugh MacKay

- Approximately 25 games of poker have brought in over \$800.00 for the club plus bar revenue.

12. CURL BC REP REPORT (Mike West)

- a. Regional Senior Playdowns at QDCC went very well. Participants provided good comments on the organization, food and ice conditions.
- b. Working on a U18 Team League that will rotate between Parksville, Port Alberni, Qualicum, Nanaimo, Courtenay and Campbell River Clubs.

13. NEW BUISNESS

FUNDRAISING

- a. St. Marks Fair (Eileen Leachman, Ida Kesper and Tru Freeman)
 - Taking donations starting April 16th on Tuesdays 9:30 am – 11:00 am, Thursdays 7:00 pm – 8:30 pm and Saturday 9:30 am – 11:00 am.
 - Needing volunteers for day of the fair Saturday July 27th in three shifts 7:30 am – 10:00 am, 10:00 am – 12:30 pm and 12:30 pm – 3:00 pm.
- b. Beachfest: (Peggy Burfield)
 - The club has applied again this year to be Gate Ambassadors for Beachfest and the Sand Castles. This is a fun and easy fundraiser for the club who will use the money to support the High School Program and additions equipment for the Juniors.

14. NOMINATIONS AND ELECTIONS OF BOARD MEMBERS (Peggy Burfield)

- a. Directors stepping down: Steve White, Dave Rogers and Darryl Aikman
- b. Open for Nominations/Elections:

There were five (5) members nominated for a two-year term.

- | | | |
|-----------------|----------------|---------------|
| • Robert Jensen | Hugh McKay | Joanne Wilson |
| • Neil Bidewell | Phil Rodriquez | |

All accepted their nominations as directors for a two-year term. No further nominations were presented.

MOTION: Moved/seconded by Laurie Jensen/ Marc Miltenberger that the nominated club members be declared as Directors. Carried
--

15. NEXT QDCC MEETING: AGM Wednesday September 4, 2019 at 7:00 p.m.

16. ADJOURNMENT:

MOTION: Moved/seconded by Marc/Eric that the meeting be adjourned at 8:20 pm.
--

Rob Diack, Board Chair

Peggy Burfield, Secretary