



QUALICUM & DISTRICT CURLING CLUB BOARD OF DIRECTORS MEETING Draft Minutes of February 17, 2019

Present:

Rob Diack	Peggy Burfield	Mike West
Robert Jensen	Fred Coppock	Steve White
Evelyn Nordin	Dave Rogers	Verne McShane

Guest: Bev Shaw, QDCC Club Manager

Absent: Darryl Aikman, Sandy Horsland and Hugh McKay

1. **CALLED TO ORDER:** Chair Rob called the meeting to order at 4:02 p.m.
2. **APPROVAL OF AGENDA:** addition – Policy and Procedures Manual additions – competitive teams, Appendix 5 update and spending authority for board members

Motion: Moved/seconded by Fred/Verne that the agenda be approved as amended. **Carried**

3. **MINUTES OF PREVIOUS BOARD MEETING:**

- January 13, 2019 No errors or omissions.

Motion: Moved/seconded by Mike/Dave that the minutes be approved as circulated (amended).
Carried

4. **CHAIR'S REPORT:** (Rob Diack)

- Eric has completed the Ice Maintenance for this month working over night to get the ice ready for the rental today.
- Eric submitted a bill for the Senior Playdowns of \$300.00.

5. **CORRESPONDENCE:**

- Letter from Elly Moore requesting financial support for Master's Provincials
- Email from Rob Hunter requesting financial support for the Qualicum Secondary School students who are club members going to High School Championships.

6. **FINANCE REPORT:** (Evelyn Nordin) Reports circulated.

Motion: Moved/seconded by Robert/Fred that the financial statements be approved as circulated.
Carried

Finance Committee Update

- Finance committee meet with Verne and Eric and discussed proposed capital expenses for the next five years as background information for the Restricted Reserve Fund spending schedule.
- Stu provide a draft Restricted Reserve Fund Schedule (attached) for the Boards discussion.
- Suggestions additions for capital expenses: new hacks, wheelchair access to washrooms and lounge (Stairlift).

Fundraising

- Beachfeast – will be taking new applications as of March 1st.
- St. Marks Fair Flea Market is looking promising to go again this year. Volunteers have come forward to help coordinate and work.

7. DIRECTORS REPORTS:

BAR: (Dave Rogers) *report circulated*

- Ice machine still having issues. Glacier still working on fixing it and will send a bill when fixed.
- Bar stools are great additions to the lounge (Thanks Verne).
- Windup Evening on Friday March 22nd all organized. Will run from 5:30 p.m. to 8:30 p.m. Bob will provide the hors d'oeuvres. Cost is \$15.00. Bev has tickets for sale.

BONSPIELS (Mike West) *report circulated*

- Ladies Bonspiel went well with 18 teams. Had budgeted for 20.
- Mixed Bonspiel has 25 teams listed. Arrowsmith Brewing has donated 2 kegs of beer for the bonspiel.
- Men's Bonspiel has only 10 teams signed up. Need to get local teams registered. Suggestion to move the bonspiel back to January timeslot.

FACILITIES (Verne McShane) *report circulated*

- Club was broken into in January. Repairs have been completed on the wall and the doors that were damaged.
- Security system will need to be upgraded.

ACTION ITEM: Verne to get three quotes on upgrade to the clubs security system.

LEAGUES: (Steve White) *report circulated*

- League Rep meeting today. Lots of ideas discussed for next season.
- Draft calendar presented for 2019/20 season.

ACTION ITEM: Mike and Steve to work on Bonspiel Dates for next season.

- League winners will be presented with their keeper trophies on last night of regular league curling.
- Men's and Ladies League Championships Wed. March 20th and Mixed March 19th (if necessary) and trophies will be given out at the Windup night along with the Club Awards.

MARKETING, PUBLICITY & COMMUNICATIONS (Robert Jensen) *report circulated*

- Advertising campaign for 2019/20 season will begin soon. Some advertising fees have increased for this season.

Motion: Moved/seconded by Robert/Fred to accept the new advertising fees schedule for next season October 2019 to September 2020.

Two Rings	\$1,000.00	Bonspiel	\$250.00
Score Board	\$ 400.00	Two Hog Lines	\$200.00
Four in Ice Images	\$ 400.00	League	\$200.00
4' x 5' Wall Sign	\$ 300.00	2' x 3' Wall Sign	\$175.00

Carried

- Bev has created a detailed list of all club advertisers and bonspiel and league sponsors in spreadsheets to help keep track. All sponsorship requests need to go through Club Manager.
- Would like to continue with the ad in the Chamber of Commerce.

Motion: Moved/seconded by Robert/Fred to continue advertising at the Qualicum Chamber of Commerce for \$250.00 a year. **Carried**

- Robert is organizing a Curling Golf League at the Qualicum Memorial Golf course for Wednesday night Twilight Golf. The league will be for curling club members and guests. Members can sign up a week in advance and organizers will make up teams for the next week.

PROGRAMS (Robert Jensen) *report circulated*

- Two more high school sessions to go.
- Skills Program Windup on March 2nd.
- Girls Curling Clinic will be held on March 9th. Sean Herbert will be running.

MEMBERSHIP: (Fred Coppock) *report circulated*

- Two international student sessions have been held. They all had a great time.

SOCIAL AND SPECIAL EVENTS (Hugh McKay) *report circulated*

- Poker nights going well. There is interest in additional nights and a possible new person to organize.

8. **ACTION LIST** – January 13, 2019 action list reviewed with all tasks: closed, amended, or revised as required.

9. **OTHER BUSINESS:**

Club Manager's Report: (Bev Shaw) *report circulated*

- Junior Grippers are mostly still in good shape and need to be washed.
- Equipment rental for next season needs to be started earlier and posted.

- ProShop - Bev will set up beginners' equipment package for next season that should be popular with new curlers.
- Pickle Ball in the off season. Peggy Aikman is interested in organizing again this year. We need to get another net. Peggy and Bev will look at schedule from end of curling to end of June.

Motion: Moved/seconded by Peggy/Mike to purchase a Pickleball net for up to \$350.00. **Carried**

Curl BC: (Mike West) *report circulated*

- BC Club Championship – Club winner Team McKay. They went to Powell River but did not qualify to move on.
- Island Playdowns went very well. Team Craig and Team Shearer will represent the Region at the Provincial Seniors in Trail. Lots of good feedback from the participants on the event.

ACTION ITEM: Mike to look at different regional and provincial events that the club could host in the future.

10. POLICY AND PROCEDURES MANUAL UPDATE:

- Funding for competitive club members policy.

Motion: Moved/seconded by Robert/Mike to approve the Competitive Club members financial support policy (attached) to be added to the Policy and Procedures manual. **Carried**

- Appendix 5 – League Championship Policy
- Spending authority for Board Members policy.

ACTION ITEM: Peggy to provide Bev with the Policy and Procedures Manual additions and revisions.

Motion moved/seconded by Peggy/Dave to give Elly Moore (Masters) and Kwalicum Secondary School Boys (High Schools) \$50.00 each for qualifying for provincial event. In addition, give the Junior Girls (High Schools) and Don Graham Team (PCMCA) \$50.00 for each club member upon receipt of their written requests. **Carried**

11. NEXT MEETING DATE: Tuesday March 26, 2019 at 6:00 p.m.

12. ADJOURNMENT: Meeting was adjourned at 6:25 p.m.

Rob Diack, Board Chair

Peggy Burfield, Secretary/Treasurer