



QUALICUM & DISTRICT CURLING CLUB BOARD OF DIRECTORS MEETING Minutes of May 29, 2019

Present:

Robert Jensen	Fred Coppock	Sandy Horsland	Phil Rodriguez
Evelyn Nordin	Neil Bidewell	Hugh McKay	Mike West
Peggy Burfield		Verne McShane	Joanne Wilson

Absent: Rob Diack and Bev Shaw

1. **CALLED TO ORDER:** Chair Robert called the meeting to order at 7:28 p.m.
2. **APPROVAL OF AGENDA:** No additions or deletions

Motion: Moved/seconded by Evelyn/Mike that the agenda be approved as presented. **Carried**

3. **MINUTES OF PREVIOUS BOARD MEETING:**

- April 23, 2019 had no errors or omissions.

Motion: Moved/seconded by Hugh/Fred that the minutes of April 23, 2019 be approved as circulated. **Carried**

4. **CHAIR'S REPORT:** (Robert Jensen)

- Employee agreements completed for 2019/20 season with Club Manager and Janitor.
- Contract with Ice Technician under negotiations.
- Bar Manager and Food Concession positions to be posted.

5. **CORRESPONDENCE:**

- Beachfest dates and times have been given to us.
 - Saturday July 20th - 9:00 a.m. to 1 p.m.
 - Monday July 29th - 5:00 p.m. to 9:00 p.m.
 - Monday August 12th - 5:00 p.m. to 9:00 p.m.
 - Sunday August 18th - 5:00 p.m. to 9:00 p.m.

ACTION ITEM: Peggy will attend the Beachfest Captains Meeting on Wednesday June 26th and will complete the schedule of volunteers for each date.

6. **FINANCE REPORT:** (Evelyn Nordin) Reports circulated.

Motion: Moved/seconded by Verne/Phil that the financial statements be approved as circulated. **Carried**

- Finance Committee's next meeting will be the end of June.

7. DIRECTORS REPORTS:

BAR: (Neil Bidewell) report circulated

- Some work needs to be done in the outside deck area bar area for cleanup and repairs.

ACTION ITEM: Verne to set up a cleaning crew to clean the bar and help with the deck area.

- Need to start the process of hiring a new Bar Manager for next season.

ACTION ITEM: Neil to set up a meeting with the Bar Committee to begin the process of posting the Bar Manager Position and hiring.

- Need some additional art work and decor to update the lounge area and a bar fridge for the bar.

ACTION ITEM: Verne to find some additional artwork and décor for the lounge area and a Bar Fridge for the bar..

- Bar will be open during St. Marks Fair. Dave Rogers will run the bar.

BONSPIELS (Mike West) report circulated

- Bonspiel Dates have been set and Bev has sent the information to Curl BC for the Curl BC book.

▪ Swing'in 60's	October 18 th – 20 th
▪ Junior	December 7 th
▪ Masters	January 3 rd – 5 th
▪ Ladies	February 14 th – 16 th
▪ Mixed	February 27 th – March 1 st
▪ Men's	March 13 th – 15 th

- Still waiting if we will be hosting the Stick Bonspiel that Verne sponsors.
- Still looking for Bonspiel Chairs for some of the Bonspiels.
- PCMCA Regional Playdowns will be held at QDCC on January 23rd – 26th (Men's and Ladies and February 7th – 9th (Mixed).

FACILITIES (Verne McShane) *report circulated*

- Verne meet with Cam from the Town of Qualicum Beach about the projects the club would like to work on this summer. Cam provide support however the use of certified contractors instead of volunteers for the work will be required (i.e. plumbing and electrical).
- Preliminary discussion with Town on upgrades to the lower bathrooms. There is an issue with asbestos. Town will hire someone to look into it for us. However, this will push the renovations to next year.
- Still waiting on quotes for LED lighting.
- Replacement of Hot Water Tanks under way.
- Still waiting for quotes on security system.
- Locker Room painting will start when Bev is back.

LEAGUES: (Joanne Wilson) *report circulated*

- Meetings with outgoing League Directors to understand the leagues and roles
- League Reps in place for all leagues.
- Looking at possible Double League on Wednesday night.
- Leagues to start on September 29th.

MARKETING & COMMUNICATIONS (Robert Jensen) *report circulated*

- Ongoing work to add more advertising in the club with several new signs to be installed.
- Boston Pizza has purchased rings for the ice surface for next season. Just need one more business to complete all four sheets of ice rings.
- Expect to have 10% higher revenue this coming season.

MEMBERSHIP & PROGRAMS: (Fred Coppock) *report circulated*

- Open House on Saturday September 14th.
- Novice Clinic September 16, 17 and 19th.
- Preparing to Compete – Junior Clinic organized by Sean and Eric September 21st and 22nd.
- High School Program Friday Dates to be proposed to Kwalicum High School are:
 - October 4, 11 & 25
 - November 1, 8, 25, 22 & 29
 - December 6, 13 & 20
 - January 10, 17 & 31
 - February 21
 - March 6

PUBLICITY & PRIZES: (Phil Rodriguez)

- Phil will work with Bev to write a letter to local businesses.

SOCIAL & SPECIAL EVENTS (Hugh McKay) *report circulated*

- Poker night on June 15th
- Working on a barbecue social for the summer and a Golf Tournament in August.

8. **ACTION LIST** –April 23, 2019 Action List was reviewed and all tasks were closed or revised as required.

9. **OTHER BUSINESS:**

Club Manager's Report: (Bev Shaw) *report circulated*

- Curl BC Ad has been submitted.
- Inventory has been completed for the Pro Shop.
- BC Gaming Grant has been completed with help from Stu and Peggy B.
- Pickleball is going well and we have deposited \$400.00 so far.

Curl BC: (Mike West) *report circulated*

- There are some new members as Curl BC reps.

10. OLD BUSINESS:

Pre-Season Junior Clinic

- Update on Junior Competitive Curling Clinic. “Preparing to Compete” is suggested for September 21st and 22nd at Qualicum Curling Club with 32 participants expected.
- Organization committee for “Preparing to Compete” request support from the QDCC Board to proceed in the organization of this event.

<p>Motion: Moved/seconded by Peggy/Hugh that QDCC approve the organization committee of “Preparing to Compete” to proceed with this clinic. Carried</p>

QDCC Strategic Plan

- Plan is in final stages of edits and will be ready for release soon.

11. NEW BUSINESS

Garbage Disposal

- The garbage bin outside the downstairs door will be removed on May 31st and there will be no more garbage pickup here.

ACTION ITEM: Verne to talk to Adam Walker about what the Town will be doing for garbage for the Community Hall and if we can do the same.

ACTION ITEM: Verne to talk to Adam Walker to see if we are able to put a neon OPEN sign outside the building’s front door.

12. NEXT MEETING DATE: Wednesday July 3, 2019 at 6:00 p.m.

13. ADJOURNMENT:

Meeting was adjourned by Fred/Peggy at 8:50 p.m.

Original signed by:

Robert Jensen, Board Chair

Original Signed by:

Peggy Burfield, Secretary