



## **QUALICUM & DISTRICT CURLING CLUB (QDCC)**

### **Custodian**

The Qualicum and District Curling Club is hiring!

We are looking for a Custodian to manage the cleaning and general up-keep of our four-sheet facility which includes the ice area lobby and washrooms, player locker room and lounge.

This salaried position is part-time and seasonal (Sept. 15 to March 31), includes primarily daytime hours (average 15/week) and weekend hours during bonspiels and events (average two bonspiels or events/month). The position reports directly to the QDCC Manager.

The successful candidate must be physically capable of lifting, bending and reaching in order to carry out cleaning tasks and perform repetitive motions as required for tasks such as mopping, vacuuming and wiping. Must be able to work independently, demonstrate good time management skills, and effectively and courteously deal with staff and curling members. Experience in cleaning is an asset.

The Custodian is responsible for, but not limited to, the following duties and responsibilities:

- Clean and maintain all surfaces and materials
- Sweep and mop floors
- Vacuum carpets
- Clean and disinfect toilets and replenish supplies such as toilet paper, soap and paper towels as needed
- Wash windows
- Collect and remove trash
- Order cleaning supplies and maintain an appropriate stock at all times
- Respond to urgent situations, such as spills, that require quick action
- Perform and document routine inspection and maintenance activities
- Notify management of any deficiencies or items in need of repairs, and,
- Follow all health and safety regulations

If you would like to join the team of an organization in Qualicum Beach that believes in building a strong community by promoting sport, fitness, and camaraderie, please forward your resume and cover letter to [qualicumcurling@shaw.ca](mailto:qualicumcurling@shaw.ca) (Attention Bev Shaw, Manager). No phone calls please.